**2018 TAER Business Meeting Agenda**

**04/14/2018**

**I. Meeting called to order: 8:35 AM**

**II. Treasurer’s Report: As of: 4/14/2018**

Checking Account Balance: $52556.92

Business Investment Account Balance: $7755.73

Motion to accept Treasurer’s Report: Amy Moreno, Seconded: Chris Tabb

Motion Approved

**III. Secretary’s Report:**

Business Minutes from TAER 2017 Prepared by Gema Nelson, Read by Janice Moran

Motioned to accept minutes from TAER 2017 Business Meeting: Kathi Garza, Seconded by Liz Eagan

**IV. Old Business**

Discuss the hiring of the CPA – Shannon: CPA was hired and helped decrease the overall bookkeeping workload.

Roles and Responsibilities – Shay: Roles and responsibilities will be placed on the web site.

Policies and Procedures manual - to reflect current guidelines without changing laws was started by Marjie Wood. The following individuals volunteered: 1.) Debbie Louder 2.) Brenda Lee 3.) Hillary Keys 4.) Sarah Grant 5.) Belinda Lane No changes have been made to date

Credits for rehab/TWC - 4 showed up, need to continue to reach out to the rehab area

**V. New Business -**

Discuss Co-Treasurer position and adding it to board. A vote will be sent out via survey monkey through AER to add this position to the board. Next year the position will be open if approved. The positions would be alternating so that someone with experience will always be on the board. This will help spread the responsibilities.

***A. 2018 TAER Conference Committee Report -***

Reported that there were 257 registered and in attendance for this year’s conference

20 Vendors Present

59 Pre-conference Attendees

2 Pre-conference Sessions

41 Breakout Sessions

3 Division Meetings

As of March 2018 we had 250 members, increase of 14 from March 2017

***B. Audit Committee Report*** - Audit was conducted by Hillary Keys and DJ Dean

Reported that they reconciled the books through March 2017

Checkbook Balance: $(I do not have this balance.)

***C. Legislative Committee Report* – Stephanie Walker: The TEA Corrective Action Plan was discussed; it has been proposed to consolidate all 16 statewide networks into 1. Members were encouraged to comment and let their voices be heard regarding services for the children whom we serve.**

***D. Election Results* –** Tracy

New President Elect: Michael Munroe

President: Jill Brown

Treasurer: Shannon Darst

Member-at-Large: Jacie McCarty and Katie Nash

***E. From the Floor: Jill Brown discussed the registration fees for the AER conference which will be held July 25-29 in Reno, NV. She asked people to contact her if they would like to attend, as there is a discounted group rate.***

**VI. Outgoing Board Member Recognition**

* Becky Browning
* Kathi Garza
* Gema Nelson
* Shay Utley

**VII. Business Meeting Adjournment: Motion Made, Seconded, Approved.**

Adjourned at 9:10 AM